

Job Posting

Title: **Middle School Guidance Counsellor and Learning Support Specialist**
Department: Guidance
Reports To: Head of Guidance/Head Learning Support
Effective: September 2019
Posting Dates: February 8 – February 22, 2019

Havergal College is a pre-eminent Canadian independent school for girls from JK to 12. We are seeking an innovative, enthusiastic, and dedicated individual to join our faculty as a **Middle School (Grades 7-8) Guidance Counsellor and Learning Support Specialist**. This is a full-time, continuing contract position.

Position Description

The Guidance Department at Havergal College is distinguished by exceptional counsellors who know and support the academic, emotional and social development of all students in the school and beyond to post-secondary pursuits. Counsellors work collaboratively with other faculty and administrators to support the well-being of students using a wrap-around model of care; the Guidance Counsellor being at the center of the circle.

As a member of the Guidance Department, you would be responsible for overseeing the development and progress of students in Grades 7-8 by assisting each girl to find her voice, navigate relationships with peers, teachers, and adults, and connect with outside resources as needed. You will contribute to developing grade specific programs designed to enhance each girl's understanding of herself, the development of strong executive function skills, and maintaining a healthy lifestyle and positive relationships. You will engage in the work of the department in a collegial and supportive manner.

As a guidance teacher for Grade 7 and 8 classes, you will be confident in curriculum development and demonstrate an approach to teaching that is reflective of the way in which girls learn. You will optimize the use of the technology available to you. Your classes will be engaging and dynamic; you will enjoy what you do. Students will find you to be approachable, available, knowledgeable, genuine and supportive.

As a Middle School Learning Support Specialist, you would identify students who require academic support and work with individual students to help them acquire the skills and strategies to capitalize on their strengths and accommodate their challenges. You would work with teachers to support them as they provide an approach to classroom instruction that supports students in the classroom. You would read and review psycho-educational assessment in order to prepare appropriate Individual Education plans based on the recommendations in the assessment. You work with parents, students and faculty to implement those accommodations and follow up to make sure the accommodations are effective.

In this role, you are the contact for the parents of students who have questions about academic progress or social/emotional well-being. You would share your expertise with parents and the broader community and will work collaboratively with the Head of Middle School and Vice Principals.

Qualifications, Knowledge and Experience

In order to be considered for this position, candidates will possess the following qualifications, knowledge, and experience:

- A relevant university degree (e.g. Bachelor of Education, Master of Education in Counselling Psychology, Masters of Special Education or similar);
- Additional qualifications in Guidance and Special Education;
- Specialist qualifications in Guidance and Special Education are an asset;
- A minimum of 5 years of teaching experience
- Experience in an independent school setting is an asset;
- A comprehensive understanding of the Ontario Ministry of Education current curriculum;
- Experience in reading psycho-educational reports and creating Individual education plans with appropriate accommodations
- Current understanding of legislation related to special education services in Ontario
- Understanding of the confidential nature of the work associated with this position
- Demonstrated ability to develop programs related to enhancing executive function and learning strategies;
- Knowledge of the current research on girls and learning, social and emotional development of girls, mental health issues relevant to adolescent girls, and strategies for promoting well-being;
- A toolbox of strategies for facilitating student success in all areas of student life;
- Strong inter-personal, organizational, time-management and communication skills;
- Comfort using technology for information storage and retrieval and communication
- An ability to work in a collaborative environment;
- A commitment toward continued professional development and growth; and
- Energy, commitment and a readiness to participate in the co-curricular program the diverse life of the school community.

Employment and Application Details

The appointment is effective September 2019 (orientation in August 2019). Our faculty and staff are the competitive advantage at Havergal College. We offer competitive compensation, including participation in the Ontario Teachers' Pension Plan, where applicable, and generous support for professional, educational and leadership development.

To apply, go to <http://tinyurl.com/HC-Teaching-Positions> by **February 22, 2019**.

We thank all candidates in advance. We will, however, contact only those selected for an interview. **No phone calls please.**

For more information, please visit www.havergal.on.ca.

Havergal College is committed to providing accommodations for persons with disabilities. If you require accommodations please contact Cathy LeBlanc at 416-483-3519 ext. 6605 or by email at careers@havergal.on.ca