

## Job Posting

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Title: **Guidance Counsellor - Grades 9 & 10**

Department: Guidance

Reports To: Head of Guidance

Effective: September 2019

Posting Dates: February 8 – February 22, 2019

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Havergal College is a pre-eminent Canadian independent school for girls from JK to 12. We are seeking an innovative, enthusiastic, and dedicated individual to join our faculty as a **Grade 9 and 10 Guidance Counsellor**. This is a full-time, one-year position.

### Position Description

The Guidance Department at Havergal College oversees the academic, emotional and social development of girls from Grade 7 – 12. As a counsellor in this department, you will be mentoring and monitoring the wellbeing of girls as you oversee the progress of each student throughout her Grade 9 and 10 years at Havergal, assisting her in making knowledgeable and appropriate choices. You will work with a collaborative and dynamic team of other counsellors in supporting teachers as they develop strategies and approaches to meet the needs of a diverse group of learners. You will share your expertise with parents and the broader community.

Candidates will have experience in academic, personal and career counselling. Teaching experience in an intermediate and secondary school setting (Grade 7 – 12) is preferable. A comprehensive understanding of the Ontario Ministry of Education current curriculum is essential and knowledge of the Canadian, American and United Kingdom University application process is an asset. Teaching qualifications and additional qualifications in guidance are required and a related graduate degree is an asset.

You will be confident in curriculum development and demonstrate an approach to teaching that is reflective of the way in which girls learn. You will optimize the use of the technology available to you. You will support all learners with diverse strategies and approaches and be willing to bring innovative solutions to challenges experienced by students. Your programming will be engaging and dynamic; you will enjoy what you do. Students will find you to be approachable, available, knowledgeable, genuine and supportive. The successful candidate reports directly to the Department Head of Guidance but works collaboratively with the Head of Senior School and other school administrators.

As a life-long learner, candidates will demonstrate a commitment to actively seeking professional development. Energy and a willingness to contribute to the diverse life of the school community are expected.

## **Qualifications, Knowledge and Experience**

In order to be considered for this position, candidates will possess the following qualifications, knowledge, and experience:

- A relevant university degree (e.g. Bachelor of Education, Master of Education in Counselling Psychology or similar);
- Additional qualifications in Guidance;
- Specialist qualifications in Guidance are an asset;
- A minimum of 5 years of teaching experience
- Experience in an independent school setting is an asset;
- A comprehensive understanding of the Ontario Ministry of Education current curriculum;
- Understanding of the confidential nature of the work associated with this position
- Knowledge of the current research on girls and learning, social and emotional development of girls, mental health issues relevant to adolescent girls, and strategies for promoting well-being;
- A toolbox of strategies for facilitating student success in all areas of student life;
- Strong inter-personal, organizational, time-management and communication skills;
- Comfort using technology for information storage and retrieval and communication
- An ability to work in a collaborative environment;
- A commitment toward continued professional development and growth; and
- Energy, commitment and a readiness to participate in the co-curricular program the diverse life of the school community.

## **Employment and Application Details**

The appointment is effective September 2019. Our faculty and staff are the competitive advantage at Havergal College. We offer competitive compensation, including participation in the Ontario Teachers' Pension Plan, where applicable, and generous support for professional, educational and leadership development.

To apply, go to <http://tinyurl.com/HC-Teaching-Positions> by **February 22, 2019**.

We thank all candidates in advance. We will, however, contact only those selected for an interview. **No phone calls please.**

For more information, please visit [www.havergal.on.ca](http://www.havergal.on.ca).

Havergal College is committed to providing accommodations for persons with disabilities. If you require accommodations please contact Cathy LeBlanc at 416-483-3519 ext. 6605 or by email at [careers@havergal.on.ca](mailto:careers@havergal.on.ca).